

11/14 RESUBMITT 13



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant: <u>20140822</u>

\$23,000

Organization / Agency Information

Organization/Agency Name: Pollen Circles, Inc. 21154		
Physical Address: 508 Kaibeto Drive		City/State/Zip: Window Rock/AZ/86515
Mailing Address: P.O. Box 4985		City/State/Zip: Window Rock/AZ/86515
CEO or Director: Molly Bigknife Antonio		Title: Executive Director
Phone: 928-871-5463	Fax: 928-871-5463	Email: molly@pollencircles.org
Contact Person: Molly Bigknife Antonio		Title: Executive Director
Phone: 928-871-5463	Fax: 928-871-5463	Email: molly@pollencircles.org
Web Site Address: www.pollencircles.org		Tax ID: 27-2407940

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Two Eyes Many Hands Project		
Amount of Grant Requested: \$23,000	Total Organization Budget: \$ 80,000	Percentage of Organization's Total Budget used for Administration: 22.5% CURRENT
Purpose of Grant Request (one sentence): To facilitate an environmental restoration project where Navajo young adults, in a service-learning environment, will manually remove invasive species of Tamarisk and Russian Olive trees from a 12 mile section of the Black Creek Wash on the Navajo Nation and plant native Desert Willow trees to stabilize the removal areas.		
Gimbel Grants Received: List Year(s) and Award Amount(s) N/A		

Signatures

Board President / Chair: (Print name and Title) Gino Antonio, B.A. / President, Board of Directors	Signature: 	Date: 4-27-14
Executive Director/President: (Print name and Title) Molly Bigknife Antonio, M.A., Executive Director	Signature: 	Date: 4/27/14

Gimbel Foundation Fund – Application Narrative

I. Organization Background; Target Population:

A) *Pollen Circles* is a non-profit organization that offers cultural wellness camps and service learning experiences to youth on and around the Navajo Nation in NE Arizona. *Pollen Circles* was implemented in 2010 and received its 501 (c) 3 status in 2011, however this program is the result of over 20 years of experience of its founders, working with youth, elders, culture, and the environment.

The mission of Pollen Circles is to promote wellness culturally, individually, and collectively using Indigenous traditional, creative, and environmental-based learning projects and experiences.

B) *Pollen Circles* provides many diverse experiential learning experiences. This proposal will focus on our environmental “service-learning” work associated with our service-based Two Eyes Many Hands Project. *Pollen Circles*’ participants have helped the US Forestry service clear trails and work on an invasive Tamarisk Removal Project. They have facilitated erosion control projects on the Navajo Nation and have reintroduced native plant species into formerly eroded areas to help restore the native plant base

C) Key programs through *Pollen Circles* include our cultural revitalization youth camps (Preserve the Tradition Project); our cultural documentation project (Indigenous Voice and Traditional Technologies Project); and our service-learning based project (Two Eyes Many Hands Project). This year, the Two Eyes Many Hands Project, which is our service-learning component, will focus on activities that will focus on invasive tree species removal along the Black Creek Wash through three communities on the Navajo Nation: Fort Defiance, AZ – pop. 3,624; Window Rock, AZ – pop. 2,712; and, St. Michaels, AZ – pop. 1,443.

II. Project Information:

A) Statement of Need

1. Invasive plant and tree species on the Navajo Nation is a growing problem. The invasive Tamarisk (Salt Cedar) and Russian Olive trees have established themselves along many water ways throughout the Navajo Nation reservation . Many of these waterways are ephemeral. Native plants depend on intermittent flooding of the washes to thrive and provide a healthy ecosystem for insects, birds and wild animals. As well, the local subsistence economy of raising sheep depends on healthy surface water. The invasive trees upset this balance in several ways: they choke out and kill native trees, such as the Desert Willow; they bring natural salts deep in the soil to the surface, inhibiting the growth of native tree and plant species and cause the water to become more saline; and they absorb much of the water on site, reducing or eliminating water flow downstream. Past removal projects from other organizations have resulted in the killing of native species because of herbicide use and erosion problems because removal disrupted soil stability.

B) Project goal, objective and methodology

1. The goal of this project is to remove Tamarisk/Russian Olive trees, using hand-removal methods that keep the soil stabilized while reintroducing native Desert Willow trees in the removal areas. This benefits the human and natural

community by bringing back native species, reducing the saline levels in the soil and water, not adding toxic chemicals to the soil and water, and bringing back the natural conditions that support a healthy ecosystem along this wash.

2. Objective I: Remove Tamarisk/Russian Olive trees along 12 miles of the Black Creek Wash on the Navajo Nation, focusing on 3 mile segments during 4 separate 7-day sessions, within a one year span.

Activities: Use hand tools to remove Tamarisk/Russian Olive trees; remove visible seed heads - to burn; chip limbs and branches for mulch to apply on-site; cut larger trunks for fire wood; and plant Desert Willow saplings in strategic locations and/or disperse their seeds using a "seed ball" method; mark these locations using maps and GPS.

Objective II: Give young people awareness, skills and knowledge to identify invasive tree species in their communities and help restore these areas with native species using environmentally safe and sound methods.

Activities: Recruit 8-10 young adults to assist 2 adults during each of the 4, 7-day sessions on this project. Participants will be from the above target communities. They will learn to identify invasive tree species and will learn hands-on methods to remove these trees and restore native species to these areas using environmentally sound practices. They may participate in one or more sessions. They will receive safety talks for tool use and for potential environmental threats. They will all have safety gear. They will be well fed and well hydrated.

Objective III: Teach young adults about how invasive species can arrive, the harm that they can cause to an ecosystem, and how humans can exacerbate the problem by using unsound/toxic removal methods

Activities: In addition to the physical work and hands-on removal and restoration activities, young adults will be taught about how invasive species can be introduced an area and how certain removal methods can cause more harm to an environment and it's inhabitants. Tying into Objective II, they will experience how humans can help solve these problems through methods that promote a healthy environment and help the native species re-establish themselves, as naturally as possible.

Timeline: Project will take place during four separate sessions, between July 2014 and June 2015.

3. The target community is Ft. Defiance, AZ (pop. 3,624), Window Rock, AZ (2,712) and St. Michaels, AZ (1,442) on the Navajo Nation. Restoring a healthy ecosystem along this portion of the Black Creek Wash will benefit all ages, wildlife, and domesticated animals in this area and downstream. Each session will have 8-10 young adults, two crew leaders, and potentially up to 5 volunteers.

4. We have witness the Navajo Nation - Environmental Protection Agency (NN-EPA) using poisonous herbicides to try to eradicate this problem. They claimed this herbicide was designed to only target Russian Olives. However, after they sprayed these toxic herbicides, they killed not only the Russian Olives, but also stands of beautiful healthy Desert Willows, leading to further erosion problems, habitat depletion, and poisons to the soil and groundwater. We have also witnessed other "hand-removal" projects from Navajo Nation Forestry (NN-Forestry) that left

the ground bare without any soil stabilization techniques, creating further erosion problems. This occurred in an area known as Canyon de Chelly. There are some local individuals growing native tree species for the purpose of reintroducing these species back into the natural environment. We will be utilizing their saplings, as well as sprouting our own saplings to plant in the removal areas.

C) Project Outcomes and Evaluation

1. Participants will acquire skills and experience to help their natural environment and community using environmentally safe and sound practices. As well, the natural environment in this area will see a reduction in invasive Tamarisk/Russian Olive trees and an increase in native Desert Willow species.

2. Qualitative information will be gathered from participants regarding their knowledge of invasive species and removal practices prior to each session, and after the session. We will take an approximate count of Tamarisk, Russian Olive and Desert Willows during project and one year after project, using maps and GPS to locate and compare results. Observe and record observations before, during and after project.

3 Observe and record observations before, during and after project. Methods will be evaluated and modified, if needed during the course of the projects.

D) Funds will be used to purchase supplies and equipment for this project, food, gas, honorariums for young adult volunteers and salary for two crew leaders.

III. Project Future

A) Upon project completion, project leaders will invite the NN-EPA and NN Forestry to visit these areas and offer to teach them these sustainable methods. We will seek future funding to address further tracks of land containing invasive tree species along the Black Creek Wash, possibly in collaboration with the NN-EPA and NN Forestry service, if they are receptive.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualification

A) We have six Board of Directors who all reside in this Native community. We meet quarterly, currently have no committees, and uses a majority voting system.

B) *Pollen Circles* has two staff members whom will oversee this project: Gino Antonio and Molly Bigknife Antonio. Gino and Molly have been working with youth and families in various outdoor settings for over 20 years. In the 1990s, they began designing the projects and programs that ultimately evolved into *Pollen Circles*, established in 2010. They approach youth, tradition and the environment with the utmost respect and care. Both Gino and Molly hold current Wilderness First Responder and CPR certifications. Gino holds a B.A. with emphasis in Environmental/Indigenous Studies and Molly holds a M.A. in Adventure Education/Indigenous Studies.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

- A) Please provide a detailed line-item budget for your project by completing the table below.
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
<i>See Addendum I</i>	<i>for itemized list</i>				
TOTALS:		7116.68		23000	30116.68

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
<i>Kalliopeia Foundation</i>	<i>20,000</i>	<i>May 2014</i>
<i>Seventh Generation Fund for Indigenous Peoples</i>	<i>5,000</i>	<i>June 2014</i>
<i>Association on American Indian Affairs</i>	<i>1,000</i>	<i>June 2014</i>
<i>Santa Fe Natural Tobacco Company Foundation</i>	<i>26,000</i>	<i>July 2014</i>
<i>Individual Contributions</i>	<i>8,000</i>	<i>Sept. 2014</i>

VII. Financial Analysis

Agency Name: Pollen Circles, Inc.

Most Current Fiscal Year (Dates): From April 1, 2014 To: March 31, 2014

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$27931.11	\$5709	80 %
990: Part IX, Column B, Line 25	990: Part IX, Column A, Line 25	

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
20 %	22.5 %	2.5 %

If the differential is above (+) or below (-) 10%, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$1000	\$0	312.05	3.2 to 1

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$ 472.52	\$ 1997.02

Notes: We filed the 999-N (e-postcard) for 2012 and 2011. Will file 2013 after April 30, 2014.

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$7800	27	Program Fees	\$	
Fundraising/Special Events	\$603.63	3	Interest Income	\$	
Corp/Foundation Grants	\$20000	70	Other:	\$	
Government Grants	\$		Other:	\$	

Notes: We have had Gov’t grants and other foundation/contribution/program fee support in past years – annual requests depended on project priorities in any given year. Above reflects FY2013.

V. Project Budget

<u>Line Item Description/Explanation</u>	<u>Funding sources</u>	
	<i>Our organization</i>	<i>Requested from TCF</i>
<u>Ace</u>		
Cowhile Leather palm Gloves – 12 pk –53.88 x2		107.76
<u>Home Depot</u>		
Fiskar 5.5 in Bypass Pruner – 11.97 x 2		23.94
PowerGear Titanium 32.in Bypass Lopper – 39.97 x 4		159.88
Fiskars 12 ft. Telescoping Pruning Stick – 79.97 x 1		79.97
Dewalt Safety Goggles 17.97 x 1		17.97
Tekk Protection Safety Glasses – 9.97 x 10		99.70
Fiskar 18 in D-Handled Pruning Saw – 22.97 x 2		45.94
Dewalt 15 in Handsaw – 18.97 x 2		37.94
Rockforge 5 lb. Pick Axe – 29.97 x 4		119.88
Fiskars x27 6.3 lb. 36 in Super Splitting Axe – 54.97 x1		54.97
Ames 48 in Shteel Blade Round Point shovel – 14.97 x 5		74.85
Ames 20 in. D-handle steel blade round point shovel - 14.97 x 2		29.94
3M Tekk Protection Personal Safety Hard Hat- 10.97 x 10		109.70
Brush Master Chipper		1249
<u>REI</u>		
Adventure Medical Kits – 109.95		109.95
Nalgeen Water Bottle 32 oz – 10.50 x 10		105
Reliance Jumbo-Tainer Water Container BPA free – 4 gal. 18.95 x 2		37.94
Coleman X-treme 5 Cooler – 70 Qt. 79.95 x 2		159.90
<u>Chain Saw City</u>		
STIHL Chainsaw – MSA 160 CB-Q 329.95 x 1		329.95
<u>Plants of the Southwest</u>		
Desert Willow Pk 100 seeds – 3.25 x 50		162.50
<u>Other</u>		
Food \$10 day per person x 10 people x 28 days – (7 days x 4)		4200
Gas – 300 x 4 – 1200		1200
Crew Leader salary x 2 1000 ea per session x 4 (2000x4)		8000
Crew Volunteer honorarium x 8 (200 per session x 4)		6400
Adult Volunteer stipend x 4 (200 per session x 4)	3200	
Vehicle rental (SUV 1000 x 4)	3916.68	83.32
Totals	Our organization contributions	Requested from TCF
	7116.68	23000
 Project total	 30116.68	

**Board of Directors - 2014
Pollen Circles, Inc.**

Gino Antonio, B.A.

Pollen Circles, Inc. Board of Directors – President;

Pollen Circles, Inc. Field Director

Gino is the Co-founder, President, and Field Director for Pollen Circles, Inc. and has over 20 years experience working with youth, families and the environment, primarily in and around the Navajo Nation. Gino is also the co-founder and co-owner of Pollen Tracks, LLC, which utilizes culture and the natural environment to promote wellness for veterans, families, horses and the natural world. Skills include indigenous knowledge, wilderness skills, natural horsemanship, permaculture and environmental awareness and restoration. He is the father of three children. Gino is currently certified as a Wilderness First Responder and in CPR. He holds a Bachelor's Degree with emphasis on the Environment/Indigenous Studies and is an Alumnus of the University of Arizona and the Institute of American Indian Arts.

Kendall John, B.S.

Pollen Circles, Inc. Board of Directors-Treasurer

Kendall was raised in southern California and has lived in the Ft. Defiance community for over 18 years. Her three children, 2 sons and a daughter, are the joy of her life. Kendall has a B.S. in Biology from Humboldt State University and received her teaching license in special education from Western New Mexico University-Gallup. She has over 12 years of teaching experience, from preschool through college level. Kendall enjoys working with adolescents who are experiencing emotional or behavioral disorders; her favorite subjects are literature, math, biology, and natural resources. She currently teaches at an inpatient adolescent treatment center that incorporates traditional and cultural healing therapies. Her other experience includes coastal resource management, US EPA Superfund, gallery/retreat/cultural education coordinator, and assisting Traditional Practitioners.

Molly Bigknife Antonio, M.A.

Pollen Circles, Inc. Board of Directors – Secretary;

Pollen Circles, Inc., Executive Director

Molly is the co-founder, Secretary and Executive Director of Pollen Circles, Inc. She has over 18 years experience working with youth, families and the environment, primarily in and around the Navajo Nation. She and Gino have 3 children: two boys ages 21 and 19 and one daughter, age 15. Her background also includes writing, editing, managing foundational grants, performance and fine arts, photography, leading a fine arts committee, wilderness skills and traditional indigenous knowledge and skills. She has current certifications as a Wilderness First Responder and in CPR. Molly holds a Master's Degree in Adventure Education/Indigenous Studies and she is an alumnus of Prescott College, the University of Arizona, and the Institute of American Indian Arts.

Deborah Veres, M.P.A.

Pollen Circles, Inc. Board of Directors

Debbie is Navajo and grew up in this community. As a child she experienced living in foster homes and is probably the last generation to attend the tribal boarding schools. She spent her high school years in Anchorage and attended the University of Alaska where she received her bachelor's degree in Social Work. She moved back to northern Arizona and attended Northern Arizona University where she received her master's in Public Administration, with emphasis on Native American History and Law. Debbie is a mother of six children, two of which are adopted and is a grandmother of three children. She managed a home health business in our community, which hired community members to provide home care to elders in the elder's home, rather than having to send the elder to a nursing home. Debbie is also passionate about addressing issues concerning racism, sexism, and homophobia and worked on the 1994 documentary film *The Color of Fear* and the 2003 documentary film *Last Chance for Eden*. She would like to do more with young people in addressing these damaging issues.

Errol Valteau

Pollen Circles, Inc. Board of Directors

Errol Valteau has been an educator in the Window Rock, AZ area for over 30 years. Originally from New Orleans, he has worked as a special education teacher in the Window Rock school district, coached football and wrestling, served on the Window Rock Unified School District School Board, and is currently the lead teacher in an adolescent inpatient treatment center near Window Rock. "Valteau" is loved by his former students and is greeted by community members everywhere he goes. He has great respect for traditional elders and culture and is passionate about the well being of our youth.

Victoria Matteba (Pending approval during our spring board meeting in May)

Pending ~ Pollen Circles, Inc. Board of Directors

We will provide a bio for Vicky once approved by the board.

Pollen Circles 2014 Proposed Budget

{Includes three projects: *Preserve the Tradition Project; Indigenous Voice and Traditional Technologies Project; and Two Eyes Many Hands Project*}

Projected salary for Exec. Dir. (volunteers services, as well)	15,000
Projected salary for Field Dir. (volunteers services, as well)	15,000
Honorariums for local elders, field instructors	10,000
Crew volunteer stipend	6400
Crew adult volunteer stipend	3200
Stipend for 1 junior instructor	300
Travel/Training	400
Healthy Foods	6,400
Projects supplies and support	7,000
Camp supplies and equipment	2,000
Gas	5,300
Vehicle rental (1 lg. SUV x 6 @ 1000 ea)	6,000
<u>Administrative costs (excluding Ex. Dir. Salary)</u>	<u>3,000</u>
Total 2014 budget	80,000

2013 Actual Budget

{Includes the *Preserve the Tradition Project* only}

Salary for Executive Director	1959.70
Salary for Field Director-	2308.75
Honorariums -	4835
Travel/Training -	1786.80
Gas -	844.20
Shared Program/Project Expense (<i>Presrv.Trad.Yth.Cmp. itemized below</i>) -	10,000
Healthy foods -	3451.99
Operational Expenses -	1774.23
Supplies and equipment -	970.44
Total	27,931.11

Shared Program/Project Expense - Actual

(Preserve the Tradition Youth Camp/Itemized below)

<i>Food</i>	2389.39
<i>Gas</i>	2212.91
<i>Supply</i>	2174
<i>Vehicle Expense</i>	804.20
<i>Misc. Expense</i>	19.50
<i>Presenters/Instructors</i>	2400
Total	10,000

Note: In 2013, we only facilitated one project. In 2014, we will facilitate three projects, thus the increase from our 2013 budget to our 2014 budget.

990, IX, Information

Pollen Circles filed the 990-n (e Postcard) for FY2012 and will file the 990-n (e Postcard) for FY2013 after April 30, 2014. We do not have the 990 part IX to attach to this proposal, but I can provide our FY 2013 program costs that pertain to 990 part IX. The only program expenses relevant to this document are as follows:

Salaries and Wages – 4,400
Payroll Taxes – 478.40
Travel (for training) – 1786.80
Office Expenses – 623.36
Total functional expenses – 7288.56

Addendum V

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 15 2011

POLLEN CIRCLES INC
PO BOX 4985
WINDOW ROCK, AZ 86515-4985

Employer Identification Number:
27-2407940
DLN:
17053012331001
Contact Person:
MRS. M. TAYLOR ID# 52449
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 29, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Pollen Circles - TCF Proposal 2014



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

December 5, 2014

BOARD OF DIRECTORS

James Cuevas
Chair of the Board

Philip Savage IV
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Glenda Bayless

Dr. Paulette Brown-Hinds

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Molly Bigknife Antonio
Executive Director
Pollen Circles, Inc.
P.O. Box 4985
Window Rock, AZ 86515

Dear Ms. Bigknife Antonio:

Congratulations! A grant has been approved for **Pollen Circles, Inc.** in the amount of **\$23,000** from the S.L. Gimbel Foundation. The **performance period for this grant is December 1, 2014 to November 30, 2015.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Two Eyes Many Hands Project: To facilitate an environmental restoration project with Navajo young adults, in a service learning environment, to manually remove invasive species and plant native Desert Willow trees in the Black Creek Wash on the Navajo Nation.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by December 15, 2015** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

21154 Pollen Circles, Inc.

20140822

GIMB42



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

December 9, 2014
Pollen Circles, Inc.
c/o Molly Bigknife Antonio
PO Box 4985
Window Rock, AZ 86515
(928) 871-5463

S. L. Gimbel Foundation Fund
The Community Foundation
c/o Celia Cudiamat
3700 6th Street, Suite 200
Riverside, CA 92501
(951) 241-7777

Acceptance Letter and Appreciate

Pollen Circles, Inc. greatly appreciates the \$23000 grant award from The Community Foundation to assist with funding for our *Two Eyes Many Hands Project!* Please extend our gratitude to the individuals involved in the funding process and award selection.

Attached is the signed award letter, which we will initially send by fax, followed by a hard copy via USPS. We appreciate your support for this educational and environmentally responsible service-learning project!

With gratitude ~



Molly Bigknife Antonio
Pollen Circles, Inc. / Executive Director

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Pollen Circles, Inc.

Grant Amount: \$ 23,000

Grant Number: 20140822

Grant Period: December 1, 2014 to November 30, 2015 (Evaluations due December 15, 2015)

Purpose: **Two Eyes Many Hands Project: To facilitate an environmental restoration project with Navajo young adults, in a service learning environment, to manually remove invasive species and plant native Desert Willow trees in the Black Creek Wash on the Navajo Nation.**

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Molly Bigknife Antonio
Signature

12/9/14
Date

MOLLY BIGKNIFE ANTONIO
Printed Name

Executive Director
Title

Organization: 21154 Pollen Circles, Inc.
Grant Number: 20140822



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

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President and CEO

December 15, 2014

Ms. Molly Bigknife Antonio
Executive Director
Pollen Circles, Inc.
P.O. Box 4985
Window Rock, AZ 86515

Dear Ms. Bigknife Antonio:

The Community Foundation is pleased to enclose a grant check for **\$23,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by December 15, 2015 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

20140822

38470

GIMB4.2



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

The Community Foundation
 Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3495 Main Street, Riverside, CA 92501
 90-3414-1222

EZShieldSM Check Fraud
 Protection for Business

38470

PAY * Twenty-Three Thousand and no/100 *

TO THE ORDER OF

Pollen Circles, Inc.
 P.O. Box 4985
 Window Rock, AZ 86515

DATE 12/05/2014 AMOUNT \$****23,000.00



Jonathan Lagrasso
Celia Cardamnat
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038470⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation				38470
21154	Pollen Circles, Inc.	12/05/2014	038470	
20140822	12/04/2014 Two Eyes Many Hands Project			23,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		23,000.00	

CHECK TOTAL: \$****23,000.00

The Community Foundation				38470
21154	Pollen Circles, Inc.	12/05/2014	038470	
20140822	12/04/2014 Two Eyes Many Hands Project			23,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		23,000.00	

CHECK TOTAL: \$****23,000.00